

HETHWOOD FOUNDATION

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TRANSFER OF PRIVILEGES

If you are *renting* your home or townhome and wish to transfer your recreational privileges (for a period of not less than 30 days) to renters *living* in your home, please complete the lower portion of this form and return it to the Hethwood Foundation office. This form is to be filled out annually *and* with each change of residents.

Policy regarding the transferring of recreational privileges states: Hethwood Foundation recreational privileges lie solely with the deeded owner(s) of the property. If the owner does not live on the property, they may transfer their privileges to the occupants. The owner must notify the Hethwood Foundation office in writing of their intention to allow the current resident to use the privilege. The owner then forfeits privileges to the renters. It is the homeowner's responsibility to complete a Transfer of Privileges Form as renters change.

Fitness Center keys are issued to an OWNER (upon request) with completed Fitness Center Agreement. It is the owner's responsibility to transfer their key to the renter. Owners are ultimately responsible for return of the key.

Hethwood membership dues (due by May 1st to CFM) must be paid prior to obtaining pool pins and use of amenities. Please allow 7 days for mail processing.

DETACH AND RETURN THE COMPLETED INFORMATION BELOW.

Please print.

I hereby certify that my tenants(s) of _____
(Street Address)

are entitled to all privileges associated with ownership for the following lease period:

Please use exact lease dates _____ to _____

Renters – Telephone(s) H _____ C _____ O _____

Adults		Children	
First Name	Last Name	First Name	Last Name
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signature of Property Owner/Agent: _____

Owner Telephone(s): _____ Date: _____