



Hethwood Foundation Board of Directors

Quarterly Meeting of the Members Minutes  
Monday, April 15, 2019 – Huntsman Clubhouse

**Board Members in Attendance:**

Donna Gresh, President.....	Present	Bruce Harper, Director.....	Present
Janet Riddlebarger, Vice President.....	Absent	Richard Hirsh, Director.....	Present
Alice Allen, Secretary/Treasurer.....	Present	Mendy Sink, Director.....	Present
John Burke, Director.....	Absent	Melinda Dunford, Director.....	Absent

**Hethwood Foundation Staff in Attendance:**

Jonathan Steele, Hethwood Director..... Present  
Kristina Lundquist, Office Manager.....Present

**Hethwood Foundation Residents in Attendance:**

Richard Dugan

**I. Opening Remarks**

Donna Gresh started the meeting at 12:01pm and welcomed everyone.

**II. Public Comments**

No members of the public were present.

**III. Approval of Minutes**

A motion was introduced by Donna Gresh to approve the Quarterly Meeting of the Members Meetings from January 21, 2019. Seconded by Richard Hirsh. Voice vote. Motion carries.

**IV. Recreation Report**

Kristina Lundquist presented the Recreation Report. Kristina reported the following summary:  
January – (2) events, highlighting the Senior Citizen luncheon & Kids' Movie Night.  
February – (3) events, highlighting the Big Game Watch Party & Senior Citizen Valentine's Breakfast.  
March – (2) events, highlighting a new event, Kids' Craft which was St. Patrick's Day Themed.

**V. Approval of Financial Reports**

**A. November 2018**

Jonathan reviewed the financials. Jonathan highlighted that costs of our website provider, WSI, have gone up since the rest of the company has switched services. Donna explained that we are in need of a new provider to bring down costs. Richard Hirsh stated he would send Hethwood Foundation staff information on a website host that he has had success with in the past. Donna made a motion to approve financials. Seconded by Richard Hirsh. Voice vote. Motion carries.

**VI. Old Business**

**A. Mt. Vernon Street & EMS Vehicles**

Resident had concern that residents parking along Mount Vernon may prevent EMS and delivery vehicles from being able to access homes. Jonathan Steele presented that Murjan Hammad, an experienced paramedic and driver with Blacksburg Volunteer Rescue Squad & Floyd County Rescue had reviewed the

case. Mr. Hammad stated that he does not believe an emergency vehicle would have difficulty accessing the homes based on the information provided.

**B. Internet in the Huntsman/Pool**

Jonathan presented that a startup cost of installing an internet service at the pool would be around \$1500. Richard Hirsh questioned whether this would be a service residents would actually use, suggesting that most people seem to have unlimited data plans on their phones. Having internet at the pool will be explored again for next year's pool season.

**C. Pool Concessions from Hethwood Market**

Hethwood Market is currently discussing the possibility of offering concessions at the Huntsman Pool. Owner believes it would be best to do on a trial basis to see if it is feasible. Hethwood Market is currently booked to do concessions on July 4<sup>th</sup>.

**D. BB&T Accounts**

CFM would like Hethwood Foundation to have access to local bank for cash deposits. Have discussed using the company HHHunt uses, Alliance, however there is no local branch. Due to the needs of the office, having a BB&T account is most convenient. Alice Allen noted that when comparing the data from CFM to the money HHHunt was receiving on their Money Market Accounts, the money was comparable and sometimes even better.

**VII. Director's Report**

**A. Update on Capital Projects**

**a. Amenity Center Update**

Top floor will be the fitness center which will be divided into three rooms. Multiple security cameras have been installed to protect the new center and its equipment. There will be a coffee bar, study area, and televisions on the first floor for residents to enjoy. The project is estimated to be completed by the end of 2019. Key access is currently being explored.

**b. Community Signs**

Project was completed within the past month and feedback from residents has been very positive.

**B. 2019 Pool Season Hours/Staff**

Pool is set to open Memorial Day weekend. Pool hours for the 2019 season will be Monday-Friday from 10am-8pm, Saturday from 12pm-8pm, and Sunday 12pm-6pm. Extended pool hours will take place on Fridays in June until 9pm. Hours for July 4<sup>th</sup> will be 11am-6pm. Jonathan noted that pool hours are subject to change. Eleven lifeguards have been hired so far. Indeed & HHHunt job postings have been refreshed on their respective pages.

**C. Nominations**

Bill Sanders has moved out of the neighborhood and resigned from his position as director. Bobby Parker has expressed interest in the position but was unable to attend the meeting. Voting will take place next board meeting.

**VIII. Adjournment**

Donna Gresh adjourned the meeting at 12:47pm.