

# Hethwood Foundation

## Quarterly Board Meeting Minutes

July 29th, 2013 @ 12 noon in the Huntsman Clubhouse

The following Hethwood Board members were present: Janet Riddlebarger, Donna Gresh, Melinda Dunford, Bruce Harper, Bill Sanders, Jim King and David Hubble. Josh Sharitz and Carol Schafer-Powers were also present from the Hethwood Foundation. John Burke (Hethwood Board nominee from Haymarket Square) was present as well as residents Amelia Ball, Bob Bowden, and Rachael Brunisma.

### I. Opening Remarks

Everyone was welcomed and the meeting started at 12:05PM.

### II. Public Comment

#### A. Home Occupation Request-2813 Mt. Vernon Lane

Ms. Brunisma discussed her plan and request for permission to operate a Montessori daycare **for one year starting in August**. She will care for 4 children (3 infants + 1 toddler) from 7:30AM-5:30 PM on weekdays only. There will be no signs, fences or obvious change other than pickup and drop off of children. Bill made a motion to approve, Bruce seconded the motion and all approved.

### III. Approval of the Minutes of Board Meeting (April 15<sup>th</sup>, 2013)

A motion was made by Melinda to approve the minutes as emailed from the April 15th meeting. The motion was seconded by Donna. All approved and the minutes were approved as emailed.

### IV. Recreation Report

Carol reviewed the recreation report.

### V. Approval of Financial Reports (May 2013)

Josh reviewed the revenue and expense reports. Pool guest fees were down in May, but looking up in July. The 2012 audit has not been completed yet. There is some extra savings due to lower fencing bids, so there is money to proceed with installation of the new Huntsman pool fence-like fence at Briarwood pool. There was a motion from Donna to approve the financials and a second by David. All approved.

### VI. Director's Report

#### A. General Update

A no trespassing warrant was issued for a Hethwood resident restricting them from Hethwood and Foxridge common area. We are awaiting further police and legal information.

The new chemical system is working well at the pools.

Lancaster pump station upgrade has been completed. The playground and new mulch is back in place and final paving provided by the T.O.B. will be completed soon.

Mission Hills gas lines are being upgraded now by Atmos, and the new lines are being located in the front yard utility easements.

Parcel searches are complete and info has been given to Blacksburg and County to make changes if needed.

#### B. Dues Update

Seven unpaid dues currently (some payments are coming).

#### C. Three Late Accounts

Three accounts are not current for several years. Lien and warrant in debts are action taken by Hethwood. The Board may look at it differently if balance grows.

Legal fees would likely cost more than collected.

#### D. Stroubles Mill Sign/Garden

If SM residents would like to construct a retaining wall around the garden plans would need to be submitted on an Application for Change or Addition to Hethwood and SM ACC for approval.

**VII. Unfinished Business**

**A. Solar Guidelines & Disclosure Packet**

Per HB 2305 -We are adding a paragraph in main disclosure letter that states:

Solar energy collection devices as well as any other structures, require the written approval of the neighborhood architectural control committee as well as the HOA, as stated in the Hethwood Declaration of Covenants, Conditions and Restrictions pg. 20. Question asked- Could we deny the only place solar would work for someone? We must allow. A form was modeled after our Application for Architectural Change. This one is titled Application to Install Alternative Energy Source. Submissions will go to the ACC and Hethwood Foundation for approval like other changes. This will be redrafted and sent out for comments.

**B. Investment Considerations**

David is requested to assist Josh in considering possible options for safe funds. Maybe moving some of the \$224,318.01 operating cash.

**VIII. New Business**

**A. Home Occupation Request**

See public comment.

**B. The Retreat-Landmark Properties**

Prices Fork is becoming more traveled and difficult to make a left turn. The new high school and this proposed student property will only add to it. Does Board have any immediate concerns? We already emailed some concerns to town to request a light at Hethwood Blvd. Adele Shirmer's response to the email was after a traffic study is completed a light can be considered. John Burke disclosed that he works for Gay & Neal completing work for Landmark. The study he is familiar with said the intersection at Prices Fork and Hethwood Blvd. appears not to have enough traffic to warrant a light. We are all interested in the count after the new high school is open.

**C. Appointment of John Burke (HS)**

John Burke was nominated by Haymarket Square Board to finish Cindy Harrison's term on the Hethwood Board of Directors. John was appointed by the Hethwood Board

**D. Appointment of Mike Hyer (SM) ACC**

Mike Hyer was appointed to the Stroubles Mill Architectural Control Committee.

**IX. Adjournment**

The meeting was adjourned @ 1:20PM.